



MINUTES

Wednesday, August 18, 2021 Business Board Meeting 5:30 PM

1. Audit Committee

The Audit Committee met for discussion prior to the start of the audit scheduled to begin the week of 8/23.

2. Call to Order – 5:39 PM

3. Opening of the Meeting

3.01 Pledge of Allegiance

3.02 Roll Call

Ms. Tracy Baron, President; Ms. Shannon Stringer, Vice President; Ms. Rita Kennedy; Ms. Jean Lucasey; Mr. Massimo Bufalini; Ms. Brooke Bass; Ms. Penny Sullivan-Nunes; Dr. Lisa Brady, Superintendent; Dr. Darrell Stinchcomb, Assistant Superintendent of Curriculum, Instruction and Equity; Mr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; and Ms. Loretta Tularzko, District Clerk.

3.03 Acceptance of the Agenda

Mr. Bufalini moved, and Ms. Lucasey seconded, that the Board accept the August 18th Agenda.

Vote: 7 - ayes - 0 nays

3.04 Approval of Minutes

Mr. Bufalini moved, and Ms. Bass seconded, that the Board approve the minutes of the July 6, 2021 meeting.

Vote: 7 - ayes - 0 nays

4. Superintendent's Report

Dr. Brady updated the Board on the following:

- Surveillance Testing will be conducted when school opens in September as part of a series of mitigation strategies:
 - Saliva testing will be performed by a certified vendor of a random sampling of 20% of the students and staff population once per week, with parental consent required for students
 - It will be on-site for the MS/HS students; the kits will possibly be sent home for the parents to administer to their children at Springhurst
 - The Board will need to approve a resolution to allow the vendor to perform the testing
 - Depending on the chosen vendor – positive results will be notified by phone call, txt or no contact if negative results
 - Costs will be covered out of the \$16 million county grant until the holiday break in December
- Capital Project:

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- MS roof will be completed this summer
- HVAC is moving along
- Aqueduct path retaining wall will be completed by 9/9
- HS auditorium will not be completed until October
- Security & Registration area at Springhurst will have a temporary pass thru window
 - Main entrance may not be ready for 9/9, so people will be routed through the back
- Sidewalk going well, lamp posts will be in before 9/9
- Softball field will be done early October
- Lot of work has been done this summer. Thanks to Ron, Dave and custodians for all their work
- Administrative Retreat will be held on 8/24 and 8/25
- New Teacher Orientation will be led 8/30 and 8/31
- Superintendent's Conference Days – 9/1 and 9/2
- First day of school – 9/9
- Waiting for guidance from our attorney as to whether or not we can ask for proof of vaccination

5. Correspondence

The Board acknowledged the following:

1. An email regarding transportation logistics for a new Springhurst student
2. Email in support of universal masking in schools
3. Additional Considerations regarding COVID

6. Committee Reports

Special Education - 8/10/21

- Reviewed the recommendations on tonight's agenda
 - Questions were asked and clarifications provided
- The Special Ed Director will be researching how other districts implement integrated co-teaching in their schools.
- The committee discussed confidential items that the Board can review in the minutes

7. Citizens Comments

The Board of Education values input from the entire Dobbs Ferry School District community. Members of our school district community may comment on any matter related to the meeting's approved agenda. If you wish to address the board, please sign in with the District Clerk. Any group or organization wishing to address the Board must identify a single spokesperson. Please state your name for the record and keep your remarks to 3 minutes or less. Speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

No comments.

8. Board Actions

Ms. Sullivan-Nunes moved, and Mr. Bufalini seconded, that the Board approve Items 8.01, 8.02, 8.04, 8.07, 8.08 and 8.10 as a consent agenda.

Vote: 7 - ayes - 0 nays

Ms. Kennedy moved, and Ms. Bass seconded, that the Board approve Items 8.01, 8.02, 8.04, 8.07, 8.08 and 8.10.

Vote: 7 - ayes - 0 nays

8.01 Certification of Lead Evaluators - Education Law Section 3012-d

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The Board certified the following:

BE RESOLVED, THAT THE BOARD OF EDUCATION, pursuant to the provisions of Education Law Section 3012-d and Part 30-3.10 of the Regents Rules hereby certify that the following individuals have completed all the necessary training to be certified as lead evaluators of building principals:

Dr. Darrell Stinchcomb

8.02 Southern Westchester Schools Cooperative Self Insurance Plan for Workers' Compensation

The Board approved the following:

WHEREAS, there is a "Southern Westchester Schools Cooperative Self Insurance Plan for Workers' Compensation" pursuant to Section 119-o of the General Municipal Law (hereinafter "the Plan"); and **WHEREAS**, the Dobbs Ferry Union Free School District (hereinafter "School District") is eligible for membership in the Plan; and

WHEREAS, the School District has elected, pursuant to Subdivision 3 of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this District; and that pursuant to subdivision 4-a of said Section 50 of the Workers' Compensation Law, notice of such election shall be filed with the Chairman of the Workers' Compensation Board, Self-Insurance Section; and

WHEREAS, the Board of Education has made an independent investigation of the Plan and reviewed the Plan Document – Municipal Cooperation Agreement, and has concluded that it would be in the interests of the School District to participate therein; now therefore, be it

RESOLVED, that the School District enter into membership in the Plan pursuant to Section 119-o of the General Municipal Law; and be it further

RESOLVED, that the Superintendent be and hereby is authorized and instructed to execute the Plan Document – Municipal Cooperation Agreement on behalf of the School District; and be it further

RESOLVED, that the Assistant Superintendent of Finance, Facilities and Operations be and hereby is designated to represent the School District as its Trustee under the Plan and that the Superintendent be and hereby is designated to serve as Alternate Trustee under the Plan; and be it further

RESOLVED, that the custody of all joint Plan monies by a single fiscal officer under the Plan be and the same hereby is approved.

8.04 Change Order

The Board approved the following change order:

Project #	Change Order #	Contractor	Amount	Description
660403-03-0004018	GC-SES-1-01	Vinco Builders, LLC	\$21,834.40	Replace existing fire alarm panel @ SH

8.07 Appointment of School Physician

The Board rescinded the appointment of Amanda M. Jacobs, MD., and appointed Katherine Hough, MD., as school physician at an annual fee not to exceed \$20,000.

8.08 Destruction of Ballots

The Board authorized the following:

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WHEREAS, on June 16, 2020, the Dobbs Ferry School District conducted Annual Budget Vote and School Board Elections via Absentee Ballot; and

WHEREAS, the District Clerk is currently in possession of the voted ballots, excess unused ballots, defective, and void ballots resulting from such election; and

WHEREAS, Education Law Section 2034(6) provides for the destruction of such ballots when a period of six (6) months from the date of the Annual Budget Vote and School Board Election has elapsed; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District orders the destruction of all used, unused, defective, and void ballots resulting from the June 16, 2020 election.

8.10 CSE/CPSE Recommendations

The Board authorized and directed the following:

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated August 10, 2021, its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated August 10, 2021.

8.03 School Lunch Budget

Ms. Kennedy moved, and Mr. Bufalini seconded, that the Board adopt the School Lunch Budget for the 2021-22 School Year.

2021-22 Budgeted Revenues: \$802,000
2021-22 Budget Expenditures: \$802,000

Vote: 7 - ayes - 0 nays

8.05 Contract Award

Ms. Lucasey moved, and Mr. Bufalini seconded, that the Board award the contract for Commissioning Services to Mechanical Testing, Inc. (MTI) in the amount of \$22,000 and authorize the Board President and/or Superintendent to sign the contract.

Vote: 7 - ayes - 0 nays

8.06 HRCE Budget

Ms. Lucasey moved, and Ms. Bass seconded, that the Board adopt the Hudson River Community Education (HRCE) program budget for the 2021-22 School Year.

2021-22 Budgeted Revenues: \$69,200
2021-22 Budget Expenditures: \$69,200

Vote: 7 - ayes - 0 nays

8.09 CSE/CPSE Parent Membership

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Ms. Kennedy moved, and Ms. Sullivan-Nunes seconded, that the Board approve the parent membership on the Committee on Special Education and the Committee on Pre-school Education for 2021-2022 as attached.

Vote: 7 - ayes - 0 nays

8.11 Personnel

Ms. Kennedy moved, and Mr. Bufalini seconded, that the Board approve the civil service and staff personnel recommendations.

Vote: 7 - ayes - 0 nays

Ms. Kennedy left the meeting at 6:31 PM.

8.12 Policy Revision – First Reading

The Board conducted a first reading of the following policies:

- 8130 - School Safety Plans and Teams
- 8131- Pandemic Planning

The policies will be brought back for a second reading at the next Business Board Meeting.

9. Acknowledgements

9.01 Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report for June 2021.

9.02 MS HS Extra Classroom Activity Fund Reports

The Board acknowledged receipt of the Extra Classroom Activity Fund Report for the Middle and High Schools for July 1, 2020 - June 30, 2021

9.03 Warrant

The Board acknowledged the following warrants:
Warrant No. 2, 3, 5 & 7 Multi.

10. Citizens Comments

10.01 Notice

The Board of Education values input from the entire Dobbs Ferry School District community. Members of our school district community may comment on any matter related to district business. If you wish to address the board, please sign in with the District Clerk. Any group or organization wishing to address the Board must identify a single spokesperson. Please state your name for the record and keep your remarks to 3 minutes or less. Speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

11. Old Business

None.

12. New Business

8/18/21

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12.01 Work Session Topics

Work Session topics will be discussed and decided at a later date.

12.02 2021-2022 Reports to the Board

Report topics will be discussed and decided at a later date.

12.03 District Goals

After discussion and consensus regarding changes to the draft document, it was decided that the draft will be discussed and possibly adopted at the next Board meeting.

13. Upcoming Meetings

13.01 Calendar

- Tuesday, September 2, 2021 - 4:00 PM
Tour of Buildings
- Tuesday, September 14, 2021 - 7:00 PM
- Tuesday, September 21, 2021 - 7:00 PM
New Staff & Tenure Introduction
The Board will attend training with Sean Joseph prior to this meeting at 4:30 PM in the Board Room.

14. Adjournment

At 6:55 PM, Ms. Lucasey moved, and Ms. Bass seconded, that the Board adjourn the meeting.

Vote: 7 - ayes - 0 nays

15. Approved Minutes

15.01 Approved Minutes – June 22 and 24, 2021



Loretta Tularzko
District Clerk